

March 15, 2018

Dear Parents and Guardians,

SchoolPass will be upgrading *over the weekend*, so we wanted to alert you to a couple of things:

Please update the current SchoolPass App in the App Store. If you encounter any problems, uninstall the current version of SchoolPass and then go to the App Store and install your SchoolPass app again. School code is 1032. When asked for login information please put your email address and current password. After the upgrade to the system occurs, the old app will no longer work.

The SchoolPass server will be down for a very brief (about 10 minutes) period of time early Saturday or Sunday morning, between 6am-7am. If you are attempting to log in while it's down you will be unable to. If this happens, it will be back up in a few minutes.

Please remember to put all early pickups, late arrivals, and absences into SchoolPass. Please also make any necessary changes to dismissal in SchoolPass. All changes must be in by 1:30p.m.

Thank you,