

September 30, 2021
St. Jerome

Dear Parents & Guardians,

With the new school year up and running, the 2021-2022 Volunteer & Fundraising Policy requirements are on the website.. Volunteering helps parents to get more involved in school activities, builds a sense of community, and helps to make Saint Elizabeth's the wonderful school that it is! Please refer to the archdiocesan policy on [Virtus training & fingerprinting](#) so that all volunteers are in compliance.

Please take a few minutes to register for the [Volunteer Hours/Fundraising website](#). **Every family must register** on this site to track their volunteer hours and record their fundraising obligation. While on the site please familiarize yourself with the various volunteer opportunities at St. Elizabeth School. We have plenty of committees that could use your support and it's a great way to get involved!

Here's how it works:

For New Families:

Click on this link: <http://stevolunteer.com/>

Create your account: You will be asked to enter an email address and create a password. Follow the prompts to create an account. **Please create only ONE account per family.** If you create an account before learning which homeroom your oldest child is in, please update the information the next time you log in under "Update my Profile."

For Returning Families:

Click on this link: <http://stevolunteer.com/>

Log into your account. Your username and password will be the same as it was. There is a place to update the homeroom of your oldest child. Please complete this and update your account when available. If you have forgotten your password and have trouble retrieving it, check your "junk mail" folder.

If you have any problems creating or updating your account, or there are different circumstances regarding Volunteer/Fundraising recording that you would like to discuss, please contact Emily Khayami at: ekhayami@ibsna.net.

Thank you for taking the time to set up your accounts and volunteering for the coming year. Please remember to record any volunteer hours and fundraising obligations online **as soon as you complete them** to alleviate confusion at the end of the year.

Sincerely,

Mary Penny